



DISTRICT EXCOM MEETING (DECM) - 03 (2019-'20)

DISTRICT 116- QATAR

Friday, 08th November 2019 | 03:00 PM – 05:00 PM | Birla School Auditorium

Minutes of Meeting

ATTENDEES

District Officials

- | | |
|-------------------------------|-----------------------------|
| • DD | Raghavan Menon, DTM |
| • PQD | Thayalan Kailayapillai, DTM |
| • CGD | Manzoor Moideen, DTM |
| • Administration Manager | TM Pavithra Philip |
| • Finance Manager | TM Suresh Kumar Nambiar |
| • PR Manager | TM Venkatesan K |
| • IPDD | Rajeswar Sundaresan, DTM |
| • Logistics Manager | Rajesh V C, DTM |
| • Head- Arabic Clubs' Affairs | TM Abdalla Hamdan |

Supporting District Role

- | | |
|-------------------|--------------------------|
| • Parliamentarian | Rajeswar Sundaresan, DTM |
|-------------------|--------------------------|

Division Directors

- | | |
|--------------|----------------------------|
| • Division A | Dinesh Kumar, DTM |
| • Division B | TM Ravi Shankar |
| • Division C | TM Arvind Venkatraman Iyer |
| • Division D | TM Juttas Paul |

Area Directors

Division A

- | | |
|------------|-------------------|
| 1. Area 1 | TM Niloufer Samal |
| 2. Area 3 | TM Sonia Jadav |
| 3. Area 16 | TM Saikat Mishra |

Division B

- | | |
|-----------|----------------|
| 1. Area 5 | TM Shaji Koshy |
|-----------|----------------|

Division C

- | | |
|------------|------------------------------------|
| 1. Area 8 | TM Kunhikoya Thannieth |
| 2. Area 10 | TM Mani Roy Vinnakota |
| 3. Area 11 | TM Gopikrishnan Mallampala Kuttath |
| 4. Area 20 | TM Alaa Afify |

Division D

- | | |
|------------|------------------------|
| 1. Area 12 | TM Leo Ortega |
| 2. Area 21 | TM Tamer Tahoon |
| 3. Area 22 | TM Basheer Kavalappara |

Regrets

Area Directors:

Area 2 TM Saini Krishna
Area 17 TM MT Hameed
Area 4 TM Shanty Rose
Area 6 TM Anupama Kasibhatla
Area 7 TM Mohamed El-Shabrawi
Area 18 TM Nufaisa M R
Area 19 TM Girija Chari
Area 9 TM Freeda Lobo
Area 13 TM Nevine Kamel
Area 14 TM Baby John
Area 15 TM Sybille Sajeet

Meeting Called to order: 0300PM by District Logistics Manager Rajesh VC, DTM

District Mission was read by District Program Quality Director Thayalan K, DTM

District Director Welcome Address:

DD welcomed all leaders and expressed his concern on the attendance.

He quoted the words of Dr. Ralph C Smedley “ *We work together to make better individuals*”

District and Area Directors are part of the District. It is imperative that they attend the District EXCOM.

Roll Call & Certification of Quorum:

- ✚ Total number of Excom members – 35
- ✚ No. Attended –24 (at the time of roll call) which was more than the required quorum
- ✚ The required Quorum of 18 were present and certified by Administration Manager to DD

Adoption of the Agenda:

The adoption of the agenda was put forward by DD and accepted without any proposal for amendment.

Approval of MOM of DECM-1:

Administration Manager Pavithra Philip confirmed that the Minutes of Meeting was circulated via email and put to the floor for approval by DD. Div.C Director Arvind Venkataraman Iyer proposed to accept the MOM and Area 10 Director TM Mani Roy seconded it.

District Budget Q1 Report:

The District Budget Q1 report was presented by District Finance Manager TM Suresh Kumar. DPRM confirmed that all claims from the Division Directors are within the schedule. District has speeded up the settlements immediately.

Reports

Respective Reports were presented in the following order.

- ✦ Division A Director, Dinesh Kumar A, K DTM
- ✦ Division B Director, Ravishankar J
- ✦ Division C Director, Arvind Venkataraman Iyer
- ✦ Division D Program Quality Director, Mou Bera, DTM
- ✦ Head - Arabic Clubs Affairs, Abdalla Hamdan
- ✦ Public Relations Manager, Venkatesan, K
- ✦ Club Growth Director, ManzoorMoideen, DTM
- ✦ Program Quality Director, Thayalan K, DTM
- ✦ District Director, Raghavan Menon , DTM

Highlights / Action Plans:

Division A

- ❖ Drive Clubs & Areas to Achieve President's Distinguished
- ❖ Charter the Identified Prospective 5 New Clubs
- ❖ To Ensure Net growth of 5 clubs under Division A

Division B

- ❖ Support Challenged Clubs achieve excellence
- ❖ Multiple plans for building new Clubs
- ❖ Trainings / Membership Drives
- ❖ Area Confluence Meetings
- ❖ Division B get together

Division C

- ❖ Support Weak Clubs achieving excellence
- ❖ Trainings / Membership drives
- ❖ Division C will thrive hard to execute the plan and contribute positively in making the District No. 1 in the World yet again.

Division D

- ❖ Support Weak Clubs achieving excellence
- ❖ Training / Membership Drives planned
- ❖ Ultimate Goal is to help all Clubs achieve Presidents Distinguished Status, thereby improving Club quality and ensure members are benefited through the program

Arabic Club Affairs

- ❖ Confluence Meeting
- ❖ Semi Annual Awards
- ❖ More Arabic Clubs

Public Relations

- ❖ PR & Branding workshop – Webinar during October 2019.
- ❖ DTAC Announcement/Public Relation works
- ❖ District Newsletter
- ❖ TedEx event in coordination with Al Khor Sports Club – under preliminary discussions
- ❖ Supporting the District Team to achieve the mission in all possible ways from PR team

Club Growth Director

- ❖ Mission 2019-20 : #Plus One Campaign, help 1 more individual reap the benefit of Toastmasters
- ❖ Add one new member to our Toastmasters family
- ❖ Base Membership from 20 to 30
- ❖ By 30-June-2020, 4 Divisions, 22 Areas, 89 Clubs with the total of 2670 members

Program Quality Director

- ❖ With 5 DTMs Total Educational Awards achieved-292
- ❖ 2nd COT is scheduled in December

District Director

- ❖ At present Paid clubs-8th rank in the world, Membership payments-18th rank in the world
- ❖ DD's theme of the year: Dream it; Believe it & Achieve it. Become World No.1 Again
- ❖ Vision: To produce World Champion of Public Speaking from Dist.116

Training Session

- ❖ Training Session-“conduct quality speech contest” by PQD
- ❖ Motivational Talk-“Tips from the Top” by IPDD

Business Session

DD thanked all for the participation requested to be punctual for next DECM scheduled on 10th January 2020. He summed up the session quickly and requested all to stay back for Kwong Yue Yang's Keynote speech.

The group photo was taken at the end at 0451PM.

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